



DELHI STATE LEGAL SERVICES AUTHORITY

(constituted under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi

Central Office, 3rd Floor, Rouse Avenue District Court Complex,

Pt. Deen Dayal Upadhyaya Marg, New Delhi-110002

Email : legalaidwing-dlsa@nic.in website : www.dlsa.org.



Ref. No. 260/ DSLSA/ LAW-II/Empanelment DSLAs/2025/1320-1332 Dated: 06.02.2025

NOTICE

Online applications are invited in prescribed format from eligible candidates for empanelment as Legal Services Advocates on Regular Panels in the North-East District Legal Services Authority for providing Legal Services in the Courts of MM, ASJ, ADJ, Family and Civil Judges Panels as per requirements mentioned below:

REQUIREMENT OF LACs ON VARIOUS PANELS of NORTH-EAST DLSA						
Name of DLSA	Panel Name					
	JMFC	ADJ	ASJ	Family	Civil	TOTAL
NORTH-EAST	15	02	03	06	02	28

A. INSTRUCTIONS:-

Please read following instructions carefully before mailing the application Form:-

- Online Application Form is available on the website **www.dlsa.org**.
- Applications shall be filled online only. Hard copy of the application will not be entertained.

- C. **A candidate shall fill only one application clearly specifying the panel preferred. All applications of the individual Candidate applying for more than one Panel shall be liable to be rejected.**
- D. Advocates already empanelled in any District or State Authority may apply, but in case of selection he/she shall choose one panel within one month of notification of result.
- E. Only those candidates who fulfil the eligibility criteria may apply for empanelment.
- F. Please mention your contact number and e-mail address properly for any official communication.
- G. Candidate must fill all the required particulars in the application form else the application would be rejected.
- H. Applications shall be accepted from **10.02.2025 to 25.02.2025** till 5:00 P.M, application filed thereafter shall not be entertained.
- I. **In case, the applicant does not get a confirmation e-mail regarding successful submission of application form within 48 hours, he/she may contact on advemp.nedlsa@gmail.com .**

B. ELIGIBILITY CRITERIA:-

Candidates who possess the following eligibility and experience should only apply for empanelment with the abovementioned District Legal Services Authority (DLSA):-

❖ **Applicant must have an experience of five (05) years at Bar as on 25.02.2025 of conducting cases in following panels:**

- Empanelment in ASJ Courts (NDPS, POCSO, CBI, Special Courts)

- Empanelment in ADJ/Civil Courts (ADJs, LAC, MACT, Labour etc.)
- Empanelment in Family Courts

❖ **Applicant must have an experience of three (03) years as on 25.02.2025 of conducting cases in following panels:**

- Empanelment in Courts of Judicial Magistrates First Class (CJM, ACJM & JMFC)
- Empanelment in Civil Courts (Civil Judge, ARC, ACJ, SCJ, Guardianship, etc)

C. SELECTION PROCEDURE: -

1. No candidate will be called for interview unless he/she satisfies the eligibility conditions, after the scrutiny of the Application forms.
2. Merely fulfilling the eligibility criteria will not confer any right on a candidate to be called for interview or selection.
3. Depending upon applications received and requirement of DLSA, Authority reserves the right to short list the candidates to be called for the Interview.
4. Shortlisted candidates will be informed through e-mail/SMS/telephone about the date, time and venue of interview.
5. Candidate shall bring with them all the original documents at the time of interview.
6. Interview Board will take into consideration that the candidate who shall be appearing in the interview for empanelment as Legal Services Advocate shall be assessed on criteria like personality/ eligibility, legal knowledge/ legal aptitude, commitment/ spirit to work in the field of legal aid, regularity/ availability in the said Court Complex/Tribunals/Commissions.
7. The empanelment result will be displayed on the website of DLSA www.dslsa.org.

8. An approved protocol will be adopted while selecting Advocates in the event of tie of two or more Advocates having scored same marks in interview during empanelment viz. Firstly the Seniority of Advocate on the basis of their date of registration with Bar Council. In case the date of registration is same then the person elder in age will be preferred. Lastly, in case the date of birth is also same then the selection will be done through draw of lots.

D. TERMS AND CONDITIONS FOR EMPANELMENT:-

1. This empanelment shall be constituted for three Years from the date of notification of result or for further period beyond three years, if required, as per discretion of Ld. Member Secretary, DSLSA.
2. Continuation on Panel shall be subject to periodic review of performance/work done of Legal Services Counsel by the DLSA concerned.
3. In order to ensure that there is effective check on the legal services being rendered, the lawyers on the panel must submit case wise progress every month or as directed by DLSA concerned. Non submission of the same would entail removal from the panel.
4. Case wise progress report shall also be uploaded on NALSA Portal by the Legal Services Advocates on timely basis, before submission of fee bills.
5. Empanelled Advocates will be paid fee as per approved Fee-Schedule of DSLSA. Nominated Legal Services Advocates shall not be entitled to any other relief/claim in excess to the fee prescribed in the Fee-schedule.
6. It shall be mandatory for all empanelled Advocates to attend training programmes and refresher course(s) organized by Delhi State Legal Services Authority and District Legal Services Authorities from time to time including the orientation programme to enable empanelled LSAs to handle legal services work, as well as training to upgrade skills in various aspects of performance.

Absence from such training programmes and courses, without prior approval would be a ground for removal from panel.

7. Authority reserves the right to avail the services of empanelled Legal Services Advocates to perform duties in Legal Services Clinics, Observation Homes, Legal Literacy Clubs and for any other activities/awareness programmes including presence in the functions, to be organised or for which they are nominated by the Authority.
8. The empanelled Advocates shall not be employees of the Authority and therefore, shall not be eligible for any benefits available to the employees of the Authority.

E. REMOVAL FROM PANEL

1. If performance of the panel Advocate is found unsatisfactory or the Advocate is found to be guilty of charging or collecting or demanding any remuneration from legal services beneficiary in any form or he/she contravenes the Scheme of the Act, Rules and the Regulations he/she can be removed from the panel and shall also be liable for action for Professional Misconduct as per Regulation 7 of the Delhi State Legal Services Authority Regulations, 2002 as well as provisions of the Advocates Act, 1961 or any other rules or regulation applicable.
2. If the advocate is found or reported to be doing any activity in contravention of the Legal Services Act, 1987 or any rules/schemes formulated by NALSA of DSLSA/DLSA, he may be removed summarily by the Ld. Member Secretary, DSLSA, whose decision shall be final and binding.
3. Refusal of any empanelled Advocate to take up a matter in behalf of the Authority, without proper justification or grounds, shall entail cancellation/withdrawal of engagement.

4. In order to achieve the aim and objectives of “The Legal Services Authorities Act, 1987”, this Authority reserves its rights to enlarge or restrict the scope of the duties of the Legal Services Advocates.

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RAJEEV BANSAL
MEMBER SECRETARY

Copy Forwarded to:-

1. Ld. Chairpersons, all DLSAs (through Ld. Secretaries of concerned Districts)
2. Ld. Principal Judge, Family Courts (through Ld. Secretary of concerned District)
3. Ls. Special Secretary, DSLSA, New Delhi
4. Ld. Additional Secretary, DSLSA, New Delhi.
5. Ld. Secretary, Litigation, DSLSA, New Delhi.
6. Ld. Secretaries, all DLSAs, Delhi / New Delhi
7. Chairman, Bar Council of Delhi.
8. President, Supreme Court Bar Association, Supreme Court of India
9. President, Delhi High Court Bar Association, High Court of Delhi
10. Presidents, all Bar Associations, Delhi /New Delhi
11. Sr. Programmer, DSLSA with a request to upload notice on DSLSA website.
12. Office File.
13. Notice Board.

NOTE: It is requested to all concerned to ensure that the Notice is displayed on all the Notice-Boards of all the District Courts, respective Offices/Tribunals/Forums, DLSAs, Office of Bar Council of Delhi and All Bar Associations of all the District Courts of Delhi.

-SD-
RAJEEV BANSAL
MEMBER SECRETARY